



## TOWN OF FAIRFAX

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### SELECTBOARD MEETING

February 5, 2018

7:00 PM

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

**Selectboard Members Present:** Tom Fontaine, Chair; Steven Cormier, Vice-Chair; Randy DeVine, Duane Leach, and Stephen Bessette

**Public Present:** Robby Rodimier, Brad Docheff, Mary Beerworth, Steve Beerworth

**Employees Present:** Tom Snyder, Tim Germaine, Colin Santee, Deb Woodward

**Call to Order:** S.Cormier called the meeting to order at 7:05 pm.

**Minutes:** 1-18-18 Randy moved to accept the minutes as written, seconded by S. Bessette, all in favor.  
1-22-18 Randy moved to accept the minutes as written, seconded by S. Bessette, all in favor.

**Accounts Payable & Payroll Warrants:** The Town and Utility warrants were reviewed by S. Bessette, all approved by Board.

**Public Comment:** None

**Correspondence:** Randy motioned to accept the 2018 Liquor License Renewal Application for Erica's American Diner, seconded by S. Cormier, all in favor

### **Agenda:**

**Mary Beerworth:** Mary and Steve Beerworth were in this evening to discuss access to the 100 Acre Woods. Their driveway is off the access drive. With more cars assessing the road and future plans in the works they wanted to make sure who was responsible to maintain the "driveway" There is no road name to the 100 Acre Woods it is simply a driveway the Beerworths have a right of way in. Colin Santee (Parks & Rec) and Tim Germaine (Interim Road Foreman) recently inspected the area. A parking area will be defined soon for access to the trails. The area was also inspected for ditching and culverts. The trees by the road side will be cut down to help with visibility onto 104. Signage will also be put up.

**Colin Santee- Recreation Director:** Colin was in for a monthly update. A grant for the 100 Acre Woods has been applied for. There are 4 main aspects being: Driveway, Parking Area, Trail head design and construction and Signage. Continued work is going into this project and they are excited for more to take place.

The Kickstart program was a success, with about 32 people for a first time event with zero overhead cost. It was suggested to have more events over the year to give other instructors or individuals a chance attending. Colin is working on the Town Report and getting post cards out to notify residents the Town Report will be available on February 22nd. **(Again this year, we urge people to stop into the town office to pick up a copy or visit the town webpage at WWW. Fairfax-vt.gov for an online version.)**

Colin thanked Tom Fontaine for his time, his resource and appreciated all Tom has done for him.

**Tim Germaine- Interim Road Foreman:** Tim was in for a monthly update.

- They have had some frozen culverts but were pleased they were able to thaw them out before they lost any roads.
- Been out filling potholes with cold patch.
- With proper weather they are looking to get the chipper out and clean up some brush along roadways.
- Tim will be putting a scope of work together to start some road shimming. An RFQ will go out for paving bids.
- The worst of tree cantilevering is on King and Nichols Rd. A scope of work will be put together and an RFQ will be put out.
- There is an upcoming meeting with NWRPC for some road projects under a grant.

The Selectboard thanked the road crew for all they have done.

**Other Business:**

Emergency Management (EM) - S. Bessette recused himself from this discussion. The Fairfax Fire Department requests the office at the Fire Station used by the Emergency Management Coordinator is greatly needed back for the Fire Dept. Discussion followed that the Fire Station was set up years ago as the Emergency Management facility. Areas that need to be addressed are the limited space in the station/building, a possible addition to the back of the building. A new generator is greatly needed; funding will be looked into, if there are any grants available. To move the Emergency Management "headquarters" a procedure will have to be in place. Conversation about moving EM headquarters to the Town Office will need further discussion. The Fire Dept. Chief, Tom Snyder is willing to have the EM equipment stay at the station for now, they simply need the office space.

There will be a meeting on Tuesday February 13<sup>th</sup> at 6:30 to discuss Town Manager responsibilities.

NO MEETING MARCH 5<sup>TH</sup>!

March Selectboard schedule is Monday the 12<sup>th</sup> and 19<sup>th</sup>.

**Adjournment:**

At 7:55, S. Cormier made the motion to adjourn, seconded by S. Bessette, all in favor.

The minutes were respectfully submitted by Amy Sears, Admin. Asst. to the Selectboard

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Tom Fontaine-Chair  
Fairfax Selectboard